

Joint Funding and Business Operations Network



Group: HACT Advisory Committee						
Date: 03/29/2011		Time: 10:00 hrs	Location: UNICEF Henry Labouisse Hall			
Member/Title	Organization	Cell/Tel	E-mail	Distribution	Present	Absent
Robert Jenkins (CHAIR)	UNICEF		rjenkins@unicef.org		X	
Harold Randall	UNICEF		hrandall@unicef.org		X	
Dan Rohrmann	UNICEF		drohrmann@unicef.org			X
Bettina Tucci Bartsiotas	UNICEF		btbartsiotas@unicef.org			X
Hamish Young	UNICEF		hyoung@unicef.org			X
Christian Schornich	UNDOCO		christian.schornich@undg.org		X	
Olga Abramova	UNDOCO		olga.abramova@undg.org			X
Marc Abou-Faissal *	UNFPA		faissal@unfpa.org		X	
Olivier Brasseur	UNFPA		Brasseur@unfpa.org			X
Antoine Khoury	UNDP		Antoine.khoury@undp.org			X
Dien Le	UNDP		dien.le@undp.org		X	
Nuno Queiros	UNDP		nuno.queiros@undp.org		X	
Francesco De Ferrari	UN-HABITAT		deferrari@un.org		X	
Chichi Bodart	UN-HABITAT		habitatny@un.org		X	
Yamina Djacta	UN-HABITAT		djacta@un.org			X
Mona Khurdok	UNFPA		khurdok@unfpa.org		X	
Klaus Billand	UNIDO		k.billand@unido.org			X
Akira Nuro	UNIDO		a.nuro@unido.org			X
Daniel Walter**	WHO		WalterD@who.int		X	
Nicole Krueger	WHO		KrugerN@who.int			X
Mina Dowlatchahi	FAO		Mina.Dowlatchahi@fao.org			
Charlotta Oqvist	FAO		Charlotta.Oqvist@fao.org			
Diego Recalde	FAO		Diego.Recalde@fao.org			
Fatima Sherif-Nor	UNHCR		sherif@unhcr.org		X	
Linda Ryan	UNHCR		quah@unhcr.org			X
Filsete Girma-Legesse**	UNESCO		f.girma-legesse@unesco.org		X	
Cheikh N'Diaye	UNESCO		c.ndiaye@unesco.org			X
Veronica Rovegno	UNESCO		v.rovegno@unesco.org			X
Hiranand Purkait	UNESCO		h.purkait@unesco.org			X

*representing Olivier Brasseur

** via telephone

Agenda Item	Discussion Points	Action Points	Responsible	Deadline
<p>1. Review of TOR and Membership of the HACT Advisory Committee</p>	<p>The existing draft TOR for the HACT Advisory Committee are to reviewed by the members of the group. The TOR were not available to all members at the time of the meeting and will be distributed together with the minutes of the meeting for review and comments.</p> <p>A request for nominations for the membership has been sent to the JFBO network prior to the meeting. To ensure that all agencies will be given further opportunity to nominate members for the advisory committee, a second request will be sent to the network.</p>	<p>Distribution of TOR</p> <p>Review of TOR and comments to christian.schornich@undg.org within two weeks.</p> <p>Request for nominations to be sent to the JFBO network for nominations for the HACT Advisory Committee.</p>	<p>UNDOCO</p> <p>All Agencies</p> <p>UNDOCO</p>	<p>06.04.11</p> <p>19.04.11</p> <p>06.04.11</p>

<p>2. Review of the 2011 work plan of the HACT Advisory Committee</p>	<p>The draft 2011 work plan of the advisory committee contains the five HACT relevant activities of the UNDG-HLM implementation plan and a list of 14 additional issues that were prioritized by the HACT Advisory Committee in 2010 without being implemented.</p> <p>The committee reviewed the five main issues with the result that three of them are closely related and will be covered by the activity ‘Global assessment of HACT application, focusing on key aspects , including (i) impact, (ii) use and practicality of suggested tools, (iii) bottlenecks in its application, and (iv) necessary revisions of HACT framework undertaken.’</p> <p>Activities that will be covered by the global assessment are ‘Challenges accounted by countries in implementation of HACT identified; solutions developed and an inter-agency agreement on those reached’ and ‘Lessons learned and good practices info from countries collected.’</p> <p>In regards to the first additional issue of the current work plan ‘Allow low risk partners to obtain DCT for 6 months’, the committee noted that the liquidation of cash transfers is currently set at a maximum of three months, before it is marked as ‘outstanding’. It is to be determined if a possible shift to a six months period for low risk partners is feasible. The committee agreed that it will be essential to apply any changes in the timeline in coherence with all agencies. UNICEF suggested to write a note on the issue for review by the committee.</p> <p>In review of the current work plan, the committee agreed that its activities will be highly output driven and that it will not engage in the development or provision of training.</p> <p>The HACT Advisory Committee agreed and noted that the work is overarching Programme and Operations/Finance.</p> <p>The committee noted that for effectively carrying out the activities of the work plan, significant financial resources are needed to engage external capacities. This applies in particular to the planned global assessment.</p>	<p>The committee decided to establish a task force to spearhead the global assessment, which is planned to start in the second quarter 2011. The committee agreed that the task force membership will include UNICEF, UNDP, UNDOCO and one specialized agency. UNESCO volunteers to be part of the task force as specialized agency.</p> <p>The committee decided to draft a work plan in a format, which includes timelines and responsibilities. The draft work plan is to be distributed to the members for review and comments.</p> <p>UNICEF to draft a note on the possible extension of the current liquidation deadline of three months for review and discussion.</p>	<p>UNDOCO</p> <p>UNICEF</p>	<p>06.04.11</p> <p>t.b.d.</p>
--	---	--	-----------------------------	-------------------------------

<p>3. Outcome of the UNDP Audit Advisory Committee (AAC) meeting</p>	<p>Robert Jenkins briefed the committee on the UNDP AAC meeting on 17 March 2011.</p> <p>Following up on the recent meeting, it was noted that the committee has responded to the Viet Nam audit report and drafted a response for the Malawi audit report. The AAC has issued a report, which will need an additional management response of the HACT AC. Overall, committee responses will reflect the 2011 work plan of the committee. The audit recommendations are important as they will feed into the TOR of the upcoming global assessment to be conducted in 2011.</p> <p>In regards to the audit reports, the committee noted that a review of the conditions for HACT compliancy as per the framework is recommended. Issues in this regards include that compliancy relies on self-reporting and that HACT compliancy does not necessarily determine the quality of HACT practice and implementation by the respective agency or UNCT at the country-level.</p>	<p>AAC report to be distributed to the HACT AC for review, discussion and management response at the next meeting.</p>	<p>UNDOCO</p>	<p>06.04.11</p>
<p>4. AOB</p>	<p>With reference to the TOR of the HACT Advisory Committee, UNDOCO noted that the secretarial function of the committee is carried out by the chairing agency.</p> <p>The committee agreed to hold its next meeting on 03 May 2011.</p>	<p>UNICEF and UNDOCO agreed to discuss the most effective way of supporting the group.</p>	<p>UNICEF, UNDOCO</p>	

Date: 18 April 2011