

## 2012 SCHOOL SUBSCRIPTION PACKAGE – ORDER FORM

### SUBSCRIPTION DETAILS

- Monday – Friday deliveries only
- Minimum order of 2 papers per day (10 newspapers per week)
- 1 free Mon – Fri e-Edition licence with each subscription package
- Deliveries are during school terms, excluding public holidays, with automatic holiday stops from 5<sup>th</sup> – 23<sup>rd</sup> April, 29<sup>th</sup> June – 16<sup>th</sup> July and 28<sup>th</sup> September – 15<sup>th</sup> October
- Subscriptions end week beginning 17<sup>th</sup> December

### COST & PAYMENT

- **COST:** \$0.50c + GST per newspaper (10 x \$0.50c = min of \$5.00 + GST per week)
- **PAYMENT:** A monthly invoice will be sent to your school\*

### DELIVERY DETAILS

Full school name

Street number  Street name  Suburb

City  Postcode

Special delivery instructions

### INVOICE ADDRESS

Address (if different from the above)

### EMAIL ADDRESS

For free eEdition licence

### AUTHORISED BY

Name  Position

Phone  Signature

PO #

### QUANTITY REQUIRED

Please insert how many papers you wish to order each day (minimum of 2 papers per day – 10 per week).

Monday	Tuesday	Wednesday	Thursday	Friday	Total papers (per week)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Fax your completed form to (09) 373 6515**

**For any enquiries please call 0800 633 377 (6am – 5pm Monday – Friday, 6am – 10am Saturday – Sunday)**

## **\* THE NEW ZEALAND HERALD TERMS AND CONDITIONS OF PAYMENT**

Customers will be charged an additional credit card transaction fee plus GST when making payments by Diners Club (2.75%), Visa and MasterCard (1.55%).

Payment is due by 20th of the month. If you dispute any content of your invoice / statement you will need to inform us within 15 working days from the date of invoice / statement. The undisputed part of the account is still payable by the due date. If you do not pay your account by the due date you may be liable for all costs of recovery and collection fees and we may refer your account to a third party collection agency.

## **PAYMENT OPTIONS**

### **Internet banking**

Pay to: National Bank 06-0287-0590510-04. Please include your account number in the reference field – please omit the “J”.

### **Direct debit**

Contact customer services on 0800 100 898 to request a Direct Debit form. Direct debits are deducted on the 20th of the month, or the next working day.

### **Cheque**

Please make cheques payable to The New Zealand Herald and send Freepost to The New Zealand Herald, PO Box 3992, Shortland Street, Auckland 1140. Please write your account number as a reference on the back of your cheque and attach your payment slip to ensure that your payment is allocated correctly. Please allow 7 working days for your cheque payment to be processed.

**If you have any account queries, please contact us on 0800 100 898.  
Do not include correspondence with your payment.**

## **E-EDITIONS**

If you wish to purchase e-Edition licences only, please visit <http://nzherald.newspaperdirect.com>

Subscription packages and prices are listed at the bottom of the page.

If you would like further information about e-Editions, please contact Louise Hancock on (09) 373 6400 ext 8167